



**Karnatak Law Society's  
Institute of Management Education and Research  
(Autonomous)**

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,  
Belagavi-590011



---

---

**IQAC MEETING NOTICE**

IQAC has scheduled Faculty meeting on Friday, 17th Feb, 2023 at 03.15 pm in Workshop Hall.

**AGENDA**

Sl. No.	Particulars
1	Academic and Administrative Audit (Internal & External)
2	Faculty participation in NPTEL AICTE-approved FDPs
3	Preparation towards NAAC 2nd Cycle
4	Any other matter as permitted by Chairman - IQAC

Kindly acknowledge and make it convenient to attend.

  
Dr. Shailaja Hiremath

Coordinator-IQAC & NAAC

Coordinator  
IQAC  
KLS IMER-Belagavi





**Karnatak Law Society's  
Institute of Management Education and Research  
(Autonomous)**  
#77, Vadgaon Road, Adarsh Nagar, Hindwadi,  
Belagavi-590011



**Minutes of IQAC meeting**

Schedule: Friday, 17<sup>th</sup> February, 2023 at 03.15 p.m.

Participants: Faculty Members

Venue: Workshop Hall, KLS IMER

Agenda No.	Minutes
1	<b>Academic and Administrative Audit (Internal &amp; External)</b> <ul style="list-style-type: none"><li>▪ IQAC Co-ordinator briefed the faculty members about the need and importance of Academic and Administrative Audit.</li><li>▪ All Faculty members are requested to collect the following hard copies/soft copies of documents pertaining to:<ul style="list-style-type: none"><li>➤ their respective NAAC Criteria for the year 2021-2022</li><li>➤ Prepare their respective course files latest by 25<sup>th</sup> February, 2023.</li></ul></li><li>▪ It was resolved to conduct the Audit in the 1<sup>st</sup> week of March, 2023</li></ul>
2	<b>Faculty participation in NPTEL AICTE-approved FDPs</b> <ul style="list-style-type: none"><li>▪ All Faculty members are requested to register for different AICTE approved FDPs available in Swayam Platform.</li></ul>
3	<b>Preparation towards NAAC 2nd Cycle</b> <ul style="list-style-type: none"><li>▪ All the criteria team members are requested to study the latest NAAC Manual, DVV, SOP which will be sent by IQAC and plan for data collection accordingly, from July 2021 onwards.</li></ul>
4	<b>Any other matter as permitted by Chairman – IQAC</b> <ul style="list-style-type: none"><li>▪ Prof. Rahul Mailcontractor requested the faculty members to give their input on Student Code of Conduct.</li><li>▪ Dr. Praveen Kulkarni briefed the members about the progress made towards International Conference.</li><li>▪ Dr. Ajay Jamnani briefed about the OBT planned for batch 2022-24 from 27<sup>th</sup> February to 1<sup>st</sup> March 2023.</li></ul>

  
**Dr. Shailaja Hiremath**  
Coordinator  
**IQAC**  
K L S IMER-Belagavi



  
**Dr. Arif Shaikh**  
Chairman  
**IQAC**  
K L S IMER-Belagavi



**Karnatak Law Society's**  
**Institute of Management Education and Research**

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,  
Belagavi-590011



**ATTENDANCE OF FACULTY MEMBERS FOR IQAC MEETING (17 -02-2023)**

S.No.	Name of the Faculty	Designation	Signature
1	Dr. Arif Shaikh	Incharge Director & Professor	
2	Dr. Sushil Kumar Pare	Professor	
3	Dr. Praveen Kulkarni	Professor	
4	Dr. Ajay Jamnani	Associate Professor	
5	Dr. Shailaja G.Hiremath	Asst. Professor	
6	Mr. Shrirang A Deshpande	Asst. Professor	
7	Dr. Shreekant G.Naik	Asst. Professor	
8	Mr. Rahul R. MailContractor	Asst. Professor	
9	Mr. Ameet V. Kulkarni	Asst. Professor	
10	Mr. Sumanth Desai	Asst. Professor	
11	Mr. Gururaj Patil	Asst. Professor	-
12	Mr. George Rodrigues	Physical Education Director	
13	Mr. Sunil Kulkarni	Librarian	-
14	Mr. Venkatesh Badgandi	Accounts Suptd.	
15	Mr. Ajit Walvekar	Office Suptd.	





**Karnatak Law Society's  
Institute of Management Education and Research  
(Autonomous)**

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,  
Belagavi-590011




**IQAC MEETING NOTICE**

IQAC has scheduled Faculty meeting on Saturday, 1st April, 2023 at 12.30 pm in Workshop Hall.

**AGENDA**

Sl. No.	Particulars
1	Preparation toward Graduation Day
2	Institution Development Plan 2023-28
3	AQAR 2022-23
4	Any other matter as permitted by Chairman - IQAC

Kindly acknowledge and make it convenient to attend.

  
Dr. Shailaja Hiremath  
Coordinator-IQAC & NAAC  
Coordinator  
IQAC  
KLS IMER-Belagavi





**Karnatak Law Society's  
Institute of Management Education and Research  
(Autonomous)**  
#77, Vadgaon Road, Adarsh Nagar, Hindwadi,  
Belagavi-590011



**Minutes of IQAC meeting**

Schedule: Saturday, 1st April, 2023 at 12.30 p.m.

Participants: Faculty Members

Venue: Workshop Hall, KLS IMER

Agenda No.	Minutes
1	<b>Preparation towards Graduation Day</b> <ul style="list-style-type: none"><li>Dr. Sushilkumar Pare and Prof. Shrirang Deshpande briefed the members about the preparation towards Graduation Day which is scheduled for 21<sup>st</sup> April 2023. Faculty members also briefed the progress related to their respective committees. It was resolved to celebrate 1<sup>st</sup> Graduation Day with grandeur.</li></ul>
2	<b>Institution Development Plan 2023-28</b> <ul style="list-style-type: none"><li>It was resolved to plan for one-day session to draft the outline of <b>Institution Development Plan 2023-28</b> considering implementation of NEP 2020 in MBA Program in the month of May/June 2023, after initial consultation with Management.</li></ul>
3	<b>AQAR 2022-23</b> <ul style="list-style-type: none"><li>It was resolved to begin with data collection pertaining to AQAR 2022-23 by all the Criteria Teams (Revised), so that same could be uploaded by July/August 2023.</li></ul>
4	<b>Any other matter as permitted by Chairman – IQAC</b> <ul style="list-style-type: none"><li>Dr. Sushilkumar Pare proposed to have an Ethics Committee, as few publishers ask for the committee to certify research papers. Chairman-IQAC suggested Dr. Pare to formulate the modalities of Ethics committee and place it before IQAC for discussion.</li></ul>

  
**Dr. Shailaja Hiremath**  
Coordinator  
IQAC  
K L S IMER-Belagavi

  
**Dr. Arif Shaikh**  
Chairman  
IQAC  
K L S IMER-Belagavi





Karnatak Law Society's  
Institute of Management Education and Research

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,  
Belagavi-590011



**ATTENDANCE OF FACULTY MEMBERS FOR IQAC MEETING (01 -04-2023)**

S.No.	Name of the Faculty	Designation	Signature
1	Dr. Arif Shaikh	Incharge Director & Professor	
2	Dr. Sushil Kumar Pare	Professor	
3	Dr. Praveen Kulkarni	Professor	
4	Dr. Ajay Jamnani	Associate Professor	
5	Dr. Shailaja G.Hiremath	Asst. Professor	
6	Mr. Shirang A Deshpande	Asst. Professor	 6/1/04/23
7	Dr. Shreekant G.Naik	Asst. Professor	L
8	Mr. Rahul R. MailContractor	Asst. Professor	L
9	Mr. Ameet V. Kulkarni	Asst. Professor	 01/04/23
10	Mr. Sumanth Desai	Asst. Professor	L
11	Mr. George Rodrigues	Physical Education Director	





**Karnatak Law Society's  
Institute of Management Education and Research  
(Autonomous)**

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,  
Belagavi-590011




**IQAC MEETING NOTICE**

IQAC has scheduled meeting on Friday, 30th June, 2023 at 11.30 am in Workshop Hall.

**AGENDA**

Sl. No.	Particulars
1	Inclusion of Student representative in IQAC
2	Formation of Ethics Committee
3	Institute's Plan of Action for the Academic year 2023-24
4	Any other matter as permitted by Chairman - IQAC

Kindly acknowledge and make it convenient to attend.

  
Dr. Shailaja Hiremath  
Coordinator-IQAC & NAAC

Coordinator  
**IQAC**  
KLS IMER, Belagavi





**Karnatak Law Society's  
Institute of Management Education and Research  
(Autonomous)**

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,  
Belagavi-590011



**Minutes of IQAC meeting**

Schedule: Friday, 30<sup>th</sup> June, 2023 at 11.30 p.m.

Participants: IQAC Members

Venue: Workshop Hall, KLS IMER

Agenda No.	Minutes
1	<b>Inclusion of Student representative in IQAC</b> <ul style="list-style-type: none"><li>IQAC Members resolved to include Ms. Manjula B (Division B) and Mr. Abhishek Parwatikar (Division A) of 2022-24 Batch as student representatives on IQAC Board.</li></ul>
2	<b>Formation of Ethics Committee</b> <ul style="list-style-type: none"><li>Dr. Sushil Pare presented the need for and requirements to formulate Ethics Committee for Research as a part of Research Centre.</li></ul>
3	<b>Institute's Plan of Action for the Academic year 2023-24</b> <ul style="list-style-type: none"><li>Dr. Arif Shaikh, Chairman-IQAC suggested the Coordinator to collate the plan of action received from all faculty members and to present the consolidated plan for consideration in the next meeting.</li></ul>
4	<b>Any other matter as permitted by Chairman – IQAC</b> <ul style="list-style-type: none"><li>Dr. Arif Shaikh, Chairman-IQAC suggested IT Department to conduct a session on Presentation Skills using MS PowerPoint for administrative staff.</li><li>Prof. Shirang Deshpande, briefed about exam valuation and declaration of results.</li><li>Dr. Arif Shaikh, Chairman-IQAC suggested to consider the possibility of Digital Valuation to the Exam Department.</li><li>It was resolved to have an institute's calendar of events starting from June 2023 in consultation with faculty members.</li><li>It was also resolved to expedite the planning for organizing International Tour along with National Tour for IV Semester students</li></ul>

  
Dr. Shailaja Hiremath  
Coordinator  
IQAC  
KLS IMER-Belagavi



  
Dr. Arif Shaikh  
Chairman  
IQAC  
KLS IMER-Belagavi





**Karnatak Law Society's  
Institute of Management Education and Research  
(Autonomous)**

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,  
Belagavi-590011



**IQAC MEETING NOTICE**

IQAC has scheduled meeting for Faculty members on Tuesday, 26<sup>th</sup> September, 2023 at 1.00 pm in Workshop Hall.

**AGENDA**

Sl. No.	Particulars
1	Regarding formation of the Ethics Committee
2	Institution Plan of Action for the 2023-24 based on plan of actions submitted to Director's office by all faculty members
3	AQAR 2022-23 progress
4	Any other matter as permitted by Chairman - IQAC

Kindly acknowledge and make it convenient to attend.

Dr. Shailaja Hiremath

Coordinator-IQAC & NAAC

Coordinator

**IQAC**

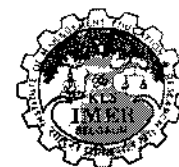
**K L S IMER-Belagavi**





**Karnatak Law Society's  
Institute of Management Education and Research  
(Autonomous)**

#77, Vadgaon Road, Adarsh Nagar, Hindwadi,  
Belagavi-590011



**Minutes of IQAC meeting**

Schedule: Tuesday, 26<sup>th</sup> September, 2023 at 1.00 p.m. to 2 p.m.

Participants: Faculty Members

Venue: Workshop Hall, KLS IMER

Agenda No.	Minutes
1	<p><b>Regarding formation of the Ethics Committee</b></p> <ul style="list-style-type: none"><li>• IQAC recommended to formulate the Ethics Committee proposed by Prof. Sushilkumar Pare, as a part of Research quality improvement initiative.</li><li>• Dr. Arif Shaikh -Director and Chairman-IQAC nominated Prof. Sushilkumar Pare and Mrs. Savitha Kulkarni to be the members of Ethics committee responsible for the functioning of the committee.</li></ul>
2	<p><b>Institution Plan of Action for the 2023-24</b></p> <ul style="list-style-type: none"><li>• IQAC reviewed the Institution Plan of Action based on the plans proposed by faculty members for the year 2023-24 and resolved to approve the following:<ul style="list-style-type: none"><li>○ Formulation of Ethics Committee</li><li>○ Conduct Alumni Meet in the month of November 2023</li><li>○ Conduct Sports Meet-Spirit 2023</li><li>○ To start Certificate Courses in the area of Finance and Data Analysis</li><li>○ To sign MoU with industry to enhance Institute-Industry-Interphase</li><li>○ To enhance IT Infrastructure</li><li>○ To organise HR-CONNECT event to build association with local industries</li><li>○ To carry out Green Audit as per NAAC guidelines</li><li>○ To conduct Management Fest for students</li><li>○ Organize an International/National Conference on contemporary theme/s in Business Management</li><li>○ Expedite the preparation towards NAAC 2<sup>nd</sup> Cycle</li></ul></li></ul>
3	<p><b>AQAR 2022-23 progress</b></p> <ul style="list-style-type: none"><li>• IQAC suggested the faculty teams to speed up work towards data collection pertaining to their respective NAAC Criteria.</li><li>• Chairman-IQAC conveyed to all faculty teams that work progress pertaining NAAC and AQAR is expected to be presented regularly to members of Governing Council during GC meetings.</li></ul>

4	<p><b>Any other matter as permitted by Chairman – IQAC</b></p> <ul style="list-style-type: none"> <li>• Dr. Shreekant Naik and Dr. Shailaja Hiremath briefed about the National Level Industry Tour planned for a batch of 76 students from 2<sup>nd</sup> year batch scheduled in the month of October 2023.</li> <li>• Mr. Ameet Kulkarni briefed about the International Study Tour to Dubai for a batch of 27 students from 2<sup>nd</sup> year batch scheduled in the month of October 2023.</li> <li>• Prof. Shirang Deshpande briefed about the forthcoming Midterm Examinations as below <ul style="list-style-type: none"> <li>○ Midterm examinations will be held in the last week of September 2023 for 2<sup>nd</sup> Year students</li> <li>○ Midterm examinations will be held in the 1<sup>st</sup> week of October 2023 for 2<sup>nd</sup> Year students</li> </ul> </li> <li>• Chairman-IQAC took the note of Stakeholder Feedback Analysis and I &amp; IV Semester Result Analysis</li> <li>• IQAC resolved to present Out-bound Training (OBT) organized by the institute for new batch students every year as the “Best Practice of the Institute” under NAAC Criteria 7 based on the suggestions received from faculty members.</li> </ul>
---	---



**Dr. Shailaja Hiremath**

Coordinator  
**IQAC**  
K L S IMER-Belagavi



**Dr. Arif Shaikh**

Chairman  
**IQAC**  
K L S IMER-Belagavi

